



# Contract of Carriage

Transportation by Advanced Air, LLC (“Carrier”) is subject to the terms and conditions contained in this Contract of Carriage and, where applicable, also subject to treaties and government regulations. By making a reservation or accepting transportation on the Carrier, each Passenger (as defined below) agrees to be bound by all of the following terms and conditions.

## 1. Definitions

**Assistive Device** refers to any piece of equipment that assists an Individual with a Disability to cope with the effects of his or her disability and may include medical devices and medications (see limitations for medical marijuana and marijuana products).

**Baggage or Bags** means all baggage, including suitcases, garment bags, tote bags, packages, camera and electronic bags, computer and equipment case, briefcases, typewriters, and similar articles.

**Baggage Tag** means a document issued by Carrier solely for identification of checked baggage, which is affixed by Carrier to a particular article of checked baggage for routing purposes.

**Battery-Powered Mobility Aid** refers to an assistive device used by individuals with mobility impairments such as a wheelchair, scooter, or a Segway when it is used as a mobility device by a person with a mobility-related disability.

**Carriage** refers to the transportation of Passengers and/or baggage by air, together with any related services of Carrier in connection with such transportation.

**Carrier** means Advanced Air, LLC.

**Check-In End Time is defined as thirty (30) minutes prior to scheduled departure time at airports where Passengers do not need to go through TSA screening, and as forty-five (45) minutes prior to scheduled departure time at airports where Passengers must go through TSA screening. Baggage should be checked in thirty (30) minutes prior to departure at non-sterile stations and forty-five (45) minutes prior to departure at sterile stations or airports with additional screening.**

<u>Scenario</u>	<u>Deadline</u>
No TSA screening (no checked bag)	30 minutes before departure
With TSA screening (no checked bag)	45 minutes before departure
Checked baggage (TSA screening)	45 minutes before departure
Checked baggage (no TSA screening)	30 minutes before departure
All passengers onboard	15 minutes before departure

**Confirmed Reservation** means a space on a specific date and on a specific flight and in a specific class of service of Carrier which has been requested by a Passenger, including a Passenger with a “Zero Fare Ticket,” and which Carrier or its agent has verified, by appropriate notation on the ticket or in any other manner provided therefore by Carrier, as being reserved for the accommodation of the Passenger.

**Controllable Irregularity** means a delay, cancellation or diversion that is not caused by a Force Majeure Event. For the sake of clarity, if in a chain of multiple events, the original irregularity is due to a Force Majeure Event, the cause of the subsequent event(s) related to the original irregularity shall be deemed an Uncontrollable Irregularity.

**Credit** shall mean a credit in a specified dollar amount valid for three hundred sixty-five (365) days from the date of issuance. A Credit must be used (Confirmed Ticket and flown) within twelve (12) calendar months from date of issuance. Credits are transferable with a name change fee.

**Departure Delay** means a delay prior to pushback/taxi from the gate.

**Emotional Support Animal or Psychiatric Service Animal** refers to an animal that is shown by documentation from a qualified mental health professional to be necessary for the emotional well-being of a Qualified Individual with a Disability or to aid such person. Advanced Air does not recognize emotional support animals as service animals and will treat them as pets and applicable Pet Fee will apply. Psychiatric service animals are treated the same as other service animals that are individually trained to do work or perform a task for the benefit of a qualified individual with a disability.

**Excess Baggage** is defined as any baggage exceeding the Passenger’s standard checked baggage allowance (more than two (2) checked items) or any single item exceeding the applicable size or weight limit (forty-eight (48) linear inches for the King Air and PC-12 aircraft, or sixty-two (62) linear inches for the Dornier 328, and/or over fifty (50) pounds).

**Force Majeure Event** means an event(s) outside of Carrier’s reasonable control which includes, but is not limited to, weather conditions; acts of government or airport authorities (e.g., Air Traffic Control Delays, runway closures, airport construction); acts of God; U.S. military or airlift emergency or substantially expanded U.S. military airlift requirements, as determined by the U.S. government; grounding of a substantial number of aircraft as a result of activation of the U.S. Civil Reserve Air Fleet; strikes or labor unrest; civil commotions, embargoes, wars or other hostilities, whether actual, threatened or reported; government regulation, demand or requirement; damage to aircraft caused by a third-party; emergency situation requiring care, protection or response to protect person or property or any event that is not reasonably foreseen, predicted or anticipated by Carrier.

**Ground Delay** means a delay involving a flight that, in the case of departures, has boarded and pushed back/taxied from the Gate but that is not in the air and, in the case of arrivals, has landed but has not yet arrived at a Gate.

**Guest or Customer** means any person, except members of the crew, carried or to be carried in an aircraft with the consent of Carrier.

**Individual with a Disability** is an individual or Passenger who: (a) has a physical or mental impairment that, on a permanent or temporary basis, substantially limits one or more major life activities, (b) has a record of such an impairment, or (c) is regarded as having such an impairment, as further defined in U.S. Department of Transportation regulations in 14 CFR Part 382.3.

**Non-Revenue Passenger** is a Passenger, who is traveling on a Carrier travel certificate, an employee pass, a travel pass issued to Carrier’s employees for transfer of family and/or friends (also known as a “Buddy Pass”), a Carrier

frequent flyer program award, VIP pass, Travel Card, or other airline employees traveling free of charge or at a reduced rate.

**Passenger** is any person, except members of the crew working the flight, who enters into a contract of transportation or other agreement (or for whom a contract of transportation or other agreement is entered into) with Carrier by which the person is to be transported in an aircraft with the consent of Carrier.

**Qualified Individual with a Disability** means a Passenger or individual with a disability who: (a) With respect to accompanying or meeting a traveler, use of ground transportation, use of facilities or obtaining information about schedules, fares or policies, takes those actions necessary to avail himself or herself of facilities or services offered by Carrier to the general public, with reasonable accommodations, as needed, provided by Carrier; (b) With respect to obtaining a reservation for air transportation on Carrier, offers or makes a good faith attempt to offer to purchase or otherwise to validly obtain a reservation; (c) With respect to obtaining air transportation on other services or accommodations required by U.S. Department of Transportation regulations in 14CFR Part 382: (i) Purchases or possesses a valid reservation for air transportation on Carrier and presents himself or herself at the airport for the purpose of traveling on the flight for which the ticket has been purchased or obtained; (ii) Meets reasonable, nondiscriminatory Contract of Carriage requirements applicable to all Passengers; and (iii) Whose carriage will not violate the requirements of Federal Aviation Regulations or, in the reasonable expectation of Carrier personnel, jeopardize the safe completion of the flight or the health or safety of other persons.

**Service Animal** A service animal is a dog, regardless of breed or type, that is individually trained to do work or perform tasks for the benefit of a qualified individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability.

**Stopover** refers to a deliberate interruption of a journey by a Passenger, scheduled to exceed four (4) hours, at a point between the place of departure and the final destination.

**Uncontrollable Irregularity** means a delay, cancellation or diversion that is caused by a Force Majeure Event. For the sake of clarity, if in a chain of multiple events, the original irregularity is due to a Force Majeure Event, the cause of the subsequent event(s) reasonably related to the original irregularity shall be deemed an Uncontrollable Irregularity.

**Zero Fare Ticket** means a ticket acquired without a substantial monetary payment such as by using frequent flier miles or vouchers, or a consolidator ticket obtained after a monetary payment that does not show a fare amount on the ticket. A Zero Fare Ticket does not include free or reduced rate air transportation provided to employees and guests.

## **2. Nature of Contract**

- a. This Contract of Carriage (the "Contract") applies to and governs Carrier flights only.
- b. This Contract applies to and governs Passengers on Carrier flights only and does not apply to third parties as there are no third-party beneficiaries to this Contract.
- c. No agent, servant or representative of Carrier has authority to change or waive any provision of this Contract, unless such authorization is in writing and obtained by a corporate officer of Carrier.
- d. Unless otherwise prohibited by law, this Contract constitutes the entire agreement between Carrier and Passenger or the party on behalf of whom this contract was entered.

e. Unless specifically provided for herein, or where any limitation would expressly violate any applicable law, Carrier shall not be liable for any consequential, compensatory, indirect, incidental or punitive damages arising out of or related to this Contract or Carrier's performance of its obligations under these rules.

f. The invalidity of any provision herein shall not affect the validity of any other portion of this Contract, which shall remain in full force and effect.

### **3. Reservations**

a. All reservations on Carrier are ticketed and delivered electronically.

b. Best pricing for all flights is available on Carrier's Website. Reservations made through Carrier's call center may be subject to a Call Center Service Fee.

c. No person shall be entitled to transportation without a valid Confirmed Reservation and presents a valid piece of government-issued identification that is acceptable to the TSA. No reservation shall be considered a Confirmed Reservation if purchase is not completed at least twenty (60) minutes prior to scheduled departure and until payment has been received in full. No reservation paid by credit card shall be considered a Confirmed Reservation if the transaction is not accepted by Carrier for any reason, whether or not Passenger is notified that the reservation has been cancelled.

d. Name changes are permitted with a one-time Name Change Fee.

e. Carrier reserves the right to refuse carriage to any person who has acquired a reservation in violation of any applicable local, state or federal law or Carrier's rules and regulations.

f. Seat assignments, if applicable, are not guaranteed and are subject to change without notice. Due to constraints of the aircraft type, Flight Crew or Customer Service Agents may assign seating or re-assign seating upon boarding. A passenger's failure to comply with a seat assignment or re-assignment may result in denied boarding.

g. Carrier may refuse to honor any reservation when Carrier reasonably deems it necessary to comply with applicable local, state, or federal governmental regulations or requests.

h. Failure to adhere to the following may result in the cancellation of the Passenger's reservation, seat assignments and forfeiture of payment (regardless of fare purchased):

1. Passengers traveling without checked baggage must have obtained a boarding pass at least thirty (30) minutes prior to scheduled departure time where no TSA screening is required and at least forty-five (45) minutes prior to scheduled departure time at airports where TSA screening is required.

2. Passengers traveling with checked baggage must have obtained a boarding pass and dropped off their baggage prior to the applicable check-in cutoff time. For stations requiring TSA or additional security screening, baggage must be dropped off at least forty-five (45) minutes prior to scheduled departure. For non-sterile stations, baggage must be dropped off no later than thirty (30) minutes prior to scheduled departure. Passengers arriving after the applicable cutoff time may be denied boarding to ensure on-time departures and compliance with security and operational requirements.

3. All Passengers must be on-board the aircraft fifteen (15) minutes prior to the scheduled or posted aircraft departure time.

4. Passengers that fail to occupy the space that has been reserved for them on a flight.

5. Passengers that fail to arrive on time for flight time (see check-in requirements) and have failed to provide notice to the Carrier prior to the appropriate check-in end time. Passengers are encouraged to contact Carrier as times may vary depending on the airport and date of travel. Please allow time for parking/shuttle transportation, airline check-in, obtaining a boarding pass and going through the security screening process, which may include additional screening.

#### **4. Changes, Cancellations, and Refunds**

a. Non-Refundable Fares:

1. Combined Fares: When a ticket contains more than one fare basis, the most restrictive rules apply.
2. Changes: Non-refundable fares may be changed up to thirty (30) minutes prior to the scheduled departure time, subject to availability and any applicable fare difference.
3. Cancellations/Refunds: Refunds are not allowed. Non-refundable fares may be cancelled up to thirty (30) minutes prior to the scheduled departure time for a Credit for future travel on Carrier. See definitions for Credit restrictions. If reservation is not cancelled thirty (30) minutes prior to scheduled departure, all money and credits associated with the fare will be forfeited.

4. Following receipt of payment from a Passenger, Carrier will allow a reservation to be held at the quoted fare for twenty-four (24) hours, as long as the flight is seven (7) or more days prior to the scheduled departure date and time. If such reservation is canceled within twenty-four (24) hours of booking, Passenger will receive a full refund without assessment of a cancellation fee per the Department of Transportation's consumer rule "Enhancing Airline Passenger Protections" (14CFR 259.5(b)(4), 76 Fed. Reg. 23110, 23166, Apr. 25, 2011).

b. Refundable Fares:

1. Combined Fares: When a ticket contains more than one fare basis, the most restrictive rules apply.
2. Changes: Refundable fares may be changed up to thirty (30) minutes prior to scheduled departure, subject to availability and any applicable fare difference.
3. Cancellations/Refunds: Refundable fares may be cancelled up to thirty (30) minutes prior to the scheduled departure time and Passenger will receive a full refund. For Passengers who are eligible to receive a refund under this Section, refunds shall be made by Carrier to the original form of payment, except that when a portion of the trip has been completed, the refund will be made in an amount equal to the applicable one-way fare (less any applicable discount) for the portion of the trip cancelled or not operated as scheduled by Carrier. If reservation is not cancelled thirty (30) minutes prior to scheduled departure, all money and credits associated with the fare will be forfeited.<sup>4</sup>

4. Following receipt of payment from a Passenger, Carrier will allow a reservation to be held at the quoted fare for twenty-four (24) hours, as long as the flight is seven (7) or more days prior to the scheduled departure date and date. If such reservation is canceled within twenty-four (24) hours of booking, Passenger will receive a full refund without assessment of a cancellation fee per the Department of Transportation's consumer rule "Enhancing Airline Passenger Protections" (14CFR 259.5(b)(4), 76 Fed. Reg. 23110, 23166, Apr. 25, 2011).

#### **5. Ticket Packages and Memberships**

Ticket Packages and Memberships can be purchased for discounted pricing on certain routes. For current pricing, and availability, visit our ticket packages and membership page on our website, [www.advancedairlines.com](http://www.advancedairlines.com).

## **6. Fares, Special Fares & Discounts**

- a. Transportation on Carrier is subject to the fares, taxes and charges in effect on the date on which the Confirmed Reservation was made. If the reservation has been confirmed and e-ticket issued before an increase in the fare becomes effective, the reservation shall be honored as purchased. If the fare decreases after a Confirmed Reservation has been made and e-ticket issued, Carrier will not refund, credit or make any adjustment to the original fare.
- b. Fares apply only between the points named and via the routing as shown in Carrier's current schedule and are not applicable to or from intermediate points.
- c. Carrier has non-refundable fares and refundable fares (Non-Refundable fares may not be available on all flights).
- d. No Stopovers are permitted on published fares, except upon combination of local fares.
- e. Carrier does not offer special fares for infants over the age of two (2), children, senior citizens, military personnel, or any other category of Passenger.

## **7. Unaccompanied Minors**

- a. Unaccompanied minors may be transported by Carrier. An Unaccompanied Minor Fee will apply for this service. Below are some additional rules and restrictions:
  1. Unaccompanied minors are defined as Passengers that have reached their seventh (7th) birthday, but not their fifteenth (15th) birthday.
  2. **Departure Requirements:** The parent, guardian, or responsible party is required to fill out the entirety of the Unaccompanied Minor Form and ensure prior arrangements are followed through at the destination city. The parent, guardian, or responsible party is also required to remain with the Unaccompanied Minor until the aircraft is airborne.
  3. **Arrival Requirements:** The parent, guardian, or responsible party meeting the unaccompanied child at his or her destination must be present at the scheduled arrival time and must present valid government issued identification that matches the Unaccompanied Minor Form prior to the child being released.
  4. Unaccompanied minors can only travel on flights operated by Carrier. Carrier does not offer unaccompanied minor service connecting to or from other flights; be they on Advanced Air or another Carrier i.e. this service is only offered on direct, nonstop Carrier flights.

## **8. Infants and Small Children - Child Restraint Systems**

- a. Carrier encourages all adults traveling with children under the age of two (2) years to secure the child in an approved car seat or child restraint system in the child's own, purchased seat. A paying adult Passenger may carry, free of charge, on his or her lap, one child over three (3) days and under two (2) years of age. Carrier reserves the right to request proof of age (e.g. passport, birth certificate or immunization record) before accepting an infant for travel as a lap infant. Infants between three (3) and fourteen (14) days old must have written approval from their attending physician to travel. Carrier does not reserve a seat for such children unless a separate reservation is purchased at the regular, applicable fare. Lap infants are limited to two (2) per flight in the King Air 350.

b. If a separate reservation has been made for the child over three (3) days and under two (2) years of age, the child may travel in a separate seat, provided that the child must be securely placed in an FAA- approved child restraint system that conforms to the following guidelines:

Car seats manufactured on or after February 26, 1985 must bear two labels, (1) "This restraint is certified for use in motor vehicles and aircraft", in red lettering; and (2) "This child restraint system conforms to all applicable federal motor vehicle safety standards." this second statement need not be in red lettering.

Car seats manufactured between 1981 and 1985 must state "this child restraint system conforms to all applicable federal motor vehicle safety standards."

c. FAA approved CARES Child Restraint System must state "FAA approved in accordance with 14 CFR Part 21.305(d) approved for aircraft use only".

d. Booster type seats, vest and harness type child restraint systems, lap held child restraints or seats manufactured before 1981 are not acceptable for use.

e. Child restraint systems may not be used in an emergency exit row or aisle seat.

f. It is the responsibility of the child's parent or accompanying adult to ensure that the restraint device functions correctly, that the child is adequately secured by the device, that the child's weight does not exceed applicable limitations, and that the device has been properly secured to the aircraft seat.

g. Children may not be placed in booster seats, restraint vests, restraint harnesses and other devices not meeting the FAA requirements set forth above.

## **9. Inspection of Passengers and Baggage**

Inspection of Passengers and Baggage tendered for transportation either as checked baggage or personal items carried on board the aircraft are subject to inspection, at any time, for security and safety reasons. Passengers and their baggage are subject to inspection with or without the Passenger's consent or knowledge. Carrier will not transport/fly any hazardous materials or dangerous goods.

## **10. Personal Items On Board the Aircraft**

a. Passenger may carry a small personal item such as a purse, briefcase, laptop computer case, small backpack, or a small camera. The personal item must fit on the Passenger's lap. On any given flight, Carrier reserves the right to further restrict the number of carry-on items as circumstances may require.

b. These items are the sole responsibility of the Passenger. Carrier is not responsible for lost or stolen personal items.

c. Mobility and other Assistive Devices upon which a Qualified Individual with a Disability is dependent may be carried in addition to the one personal item allowance.

d. Passengers may bring musical instruments onboard as their personal item if they meet the following qualifications: Small musical instruments (such as violins and ukuleles) of an appropriate size (12" W X 12" D X 9" H) and weight must be stored on your lap or on your person. If the item that is to be carried on is larger than the above dimensions, Passenger will have to purchase a second seat (if available) in order to accommodate the item. Or in the case of large musical instruments (such as basses and cellos) of a size that prevents the instrument from

being handled as normal carry- on baggage, and electronic equipment of a size that prevents it from being handled as normal carry-on baggage, such items will be accepted in the aircraft cabin subject to the following:

1. The instrument or equipment must be contained in a case and the weight of the instrument, including the case or covering, cannot exceed fifty pounds (50).
  2. The Passenger carrying the instrument or equipment in the aircraft cabin has either purchased the additional seat(s) to accommodate the instrument or equipment; or has checked the instrument or equipment as a checked bag (subject to the checked bag rules and regulations); and
  3. The instrument or equipment can be stowed in accordance with FAA requirements for carriage.
- e. Carrier has sole discretion to refuse baggage (checked or carry on), articles or items that, for whatever reason, might create a risk of harm to the aircraft, its crew or its Passengers.

## **11. Checked Baggage**

Subject to the restrictions set forth below, Carrier will check the baggage of a fare-paying Passenger for the flight on which the Passenger is traveling. Passenger may not check baggage for transportation on any flight other than the flight on which the Passenger is traveling. Carrier will not check baggage to a destination other than the final destination on the Passenger's reservation.

Acceptance of baggage by Carrier is subject to the following terms and conditions:

- a. Each piece of baggage must have an identification tag or label on the outside containing the Passenger's name and telephone number;
- b. Carrier may refuse to accept property as baggage which, because of its nature or characteristics, might cause damage to other baggage; and
- c. Carrier will not accept as baggage any article which cannot be carried in the baggage compartment of the aircraft.
- d. Passengers may check baggage up to forty-five (45) minutes prior to their scheduled departure, provided that the Passengers remain in the airport facility.
- e. Hazardous materials, as defined in but not limited to section 14, will not be accepted and/or transported by Carrier.

## **12. Baggage Allowance**

Passengers with Confirmed Reservations shall have the following checked baggage allowance:

- a. Each Confirmed Ticket may check baggage weighing no more than fifty (50) combined pounds. No individual item may exceed forty-eight (48) linear inches for the King Air and PC-12 aircraft, or sixty-two (62) linear inches for the Dornier 328.
- b. Mobility and Assistive Devices which cannot be carried in the cabin due to space limitations will be considered checked baggage in addition to the included baggage allowance, without charge, provided the Passenger is dependent upon such items.



- c. One musical instrument packed in a hard-sided container may be transported as the Passenger's checked baggage in accordance with the included baggage allowance if meeting the size and weight restrictions contained in Section 12A.
- d. In the case of large or additional musical instruments, excess baggage charges described in Section 13 may apply.

### **13. Oversized and Overweight Baggage**

If a Passenger has oversized or overweight baggage (i.e. baggage that exceeds the maximum dimension limit applicable to the aircraft type — forty-eight (48) linear inches for the King Air and PC-12, or sixty-two (62) linear inches for the Dornier 328 or baggage weighing more than fifty (50) pounds), the Passenger must notify Carrier of its intent to seek carriage of the oversized and/or overweight baggage by calling Carrier's reservations team at least twenty-four (24) hours prior to departure time. Carrier's acceptance of the oversized and/or overweight baggage shall be made on a case-by-case basis and is at the discretion of Customer Service Agents and the Flight Crew at the time the passenger presents the baggage for inspection, as it relates to the dimensions and/or weight of the baggage. Baggage fees may be applied for oversized or overweight baggage.

### **14. Firearms**

- a. Carrier will refuse to accept for transportation any firearms and ammunition other than sporting firearms that are not loaded and that are suitably encased. Rifles and shotguns must be packed in either a lockable crush-proof container specifically designed for the firearm, or in its own lockable hard sided case. Handguns must be packed inside a lockable hard sided gun case or in its own lockable hard sided case. Carrier will not accept for transportation any firearms in cases or baggage that cannot be locked.
- b. All firearms require a Firearms Unloaded Declaration Tag to be read and signed by the Passenger. The Passenger is solely responsible for clearing the weapon of any live charges.
- c. Passengers may check up to eleven (11) pounds of ammunition as checked baggage only. Ammunition must be housed separately from a locked firearm. The ammunition must be packaged in the manufacturer's original container or other fiber, wood or metal box that provides for adequate cartridge separation and is specifically designed to carry ammunition. Under no circumstances may a Passenger carry ammunition on board an aircraft.
- d. Passengers under the age of eighteen (18) will not be allowed to check any type of firearm as checked baggage.
- e. When checking a weapon, Passengers must declare to a representative of Carrier that a weapon is being checked. If a security checkpoint is located prior to the check-in counter of Carrier, the Passenger must declare the existence of a weapon to security personnel and remain at the Ticket Counter until the weapon has been cleared and approved for transport.

### **15. Hazardous Materials**

Federal law prohibits carriage of hazardous materials aboard aircraft in your baggage or on your person. Items listed include fireworks: signal flares, firecrackers, sparklers or any other explosive; flammable liquids or solids: fuel paint, solvents, lighter fluids, or matches; compressed gases: spray cans, butane fuel, scuba tanks propane tanks, oxygen bottles or self-inflating rafts; weapons: loaded and unloaded firearms, ammunitions, gunpowder, mace, tear gas or pepper spray; other hazardous materials: dry ice, gasoline powered tools, camping equipment with fuel, wet cell batteries, oxidizers, corrosives, radioactive materials including radio-pharmaceuticals, poisons or infectious substances. Self-heating meals will be accepted within personal item or checked baggage; however,

activation and use of self-heating meals will be prohibited onboard the aircraft. Two-wheel electric boards, hoverboards, gliders, electric unicycles, or intelligent scooters of any type which use lithium or lithium-ion batteries are not accepted.

You must declare your hazardous materials to the crew or air Carrier representatives immediately. A violation of Federal Hazardous Materials Regulations (49 CFR Parts 171-180) can result in five years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). This aircraft is not certified to carry any hazardous materials. There are special exceptions for small quantities of medicinal and toiletry articles carried in your baggage and certain smoking materials carried on your person. For more information, please consult your flight crew.

TSA restricts and limits carriage of certain items aboard aircraft including, but limited to, the following items: Guns and firearms including stun guns / shocking devices, realistic replicas of firearms, parts of guns and firearms, compressed air guns, starter pistols, spear guns, flare pistols, gun lighters, pellet guns, firearms and BB guns are prohibited. Sharp objects including razor blades, box cutters, utility knives, knives of any length, metal scissors with a blade length of 4 inches or more, throwing stars, axes and hatchets, bows and arrows, ice axes / ice picks, meat cleavers, sabers and swords. Club-like items including martial arts weapons, brass knuckles, lacrosse sticks, baseball bats, hockey sticks, cricket bats, pool cues and billy clubs. All explosives including realistic replicas of explosives, flares in any form, plastic explosives, hand grenades, blasting caps, gunpowder, ammunition, fireworks and dynamite. Also, incendiaries including aerosol (except for personal care or toiletries in limited quantities), fuels, (cooking fuels and any flammable liquid fuel), gas torches, realistic replicas of incendiaries, any type of matches, all types of lighters, and gasoline. Disabling chemicals and other dangerous items including cylinders containing compressed gas, fire extinguishers, spillable batteries, chlorine, pepper spray, liquid bleach, spray paint, tear gas and mace is not allowed. Tools greater than 7 inches in length, saws and saw blades, drills and drill bits, crowbars and hammers are restricted. For further assistance, please consult your flight crew. For additional information please visit: <http://www.tsa.gov/traveler-information/prohibited-items>.

## **16. Wheelchairs and Wheelchair Batteries**

Carrier will accept wheelchairs, whether manually operated or battery operated, as checked baggage on the same flight as the Passenger who uses the device. Carrier will accept for in-cabin stowage other mobility aids such as crutches, braces, canes, and walkers, provided approved stowage is available and complies with federal regulations. Other Assistive Devices, including prescription medicine, syringes, or auto-injectors to administer medicine and other medical equipment discussed in Section 17 may be stowed and used within the cabin. If a manual wheelchair, mobility device or other Assistive Device cannot be stowed in-cabin, and if the aircraft has sufficient room and structural capability within safety protocols, Carrier will transport them in the baggage compartment. Carrier will accept additional wheelchair batteries and battery-powered wheelchairs with the battery attached if the battery is labeled by the manufacturer as non-spillable. Batteries lacking non-spillable manufacturer labeling and spillable batteries that cannot remain in an upright position must be placed in special shipping boxes. Due to the advance notice requirement that may apply to obtaining these boxes, Passengers should advise Carrier at least forty-eight (48) hours before scheduled departure of the need for an appropriate battery box. For stowage in the baggage compartment, only lithium batteries whose terminals are completely enclosed in a case are permitted, all others must be removed from the device and stowed in the cabin. Damaged or leaking batteries will not be transported.

## **17. Medical Equipment and Supplies**

Carrier will allow a Qualified Individual with a Disability to use in the Passenger cabin a personal ventilator, respirator, continuous positive airway pressure machine (CPAP), bi-level positive airway pressure machine (BiPap) or an FAA- approved portable oxygen concentrator (POC). These medical devices must meet FAA

requirements, display a manufacturer's label that it meets such requirements, and can only be stowed and used consistent with FAA, TSA and PHMSA regulations. Passengers must bring an adequate supply of non-spillable batteries, plainly marked as such, to last for 150% of the expected travel time. Carrier may deny boarding if a Passenger does not comply with the foregoing requirements.

## **18. Domestic Transportation**

Carrier's liability for loss of, damage to or delay in the delivery of checked or unchecked baggage or its contents is limited to proven damage or loss. Under no circumstances will Carrier's liability exceed the minimum Carrier liability, as defined in 14 CFR Part 254, unless Passenger is traveling with wheelchairs, mobility aids and/or Assistive Devices or Passenger has purchased excess coverage. Qualified Individuals with a Disability traveling with wheelchairs or Assistive Devices, or mobility aids will have no limit on liability for repair or replacement of such wheelchairs, Assistive Devices, or mobility aids. Actual value for reimbursement of lost or damaged property shall be determined by the documented original purchase price less any applicable depreciation for prior usage or damage.

- a. Carrier will be liable for personal property only for the period in which it is in the custody of Carrier. Carrier will assume no liability or responsibility for property carried onboard an aircraft by a Passenger and retained in the custody of the Passenger.
- b. Carrier's liability for loss, delay or damage to baggage is limited unless a higher value is declared in advance and additional charges are paid.
- c. Baggage will be subject to the same restrictions and liability limits regardless of where it is cleared.
- d. Carrier will not accept for carriage medicines, money, checks, securities, jewelry (including watches), wigs, cameras, video, audio and other electronic equipment (including computers, software or music devices), CDs, DVDs, automotive parts, boat parts, silverware, optical equipment (including contact lenses), dental and orthodontic devices or equipment, keys, negotiable papers, securities, business documents, samples, items intended for sale, paintings, antiques, artifacts, manuscripts, animal antlers, furs, irreplaceable books, writing instruments, heirlooms, collector's items or publications and similar valuables contained in checked or unchecked baggage. Passengers are encouraged to carry such valuable items personally. In the case of domestic transportation, Carrier reserves the right to require the Passenger to sign a limited liability release before accepting any such items for transportation. In the case of domestic transportation, if any valuable items of the type described in this paragraph are lost, damaged or delayed, Passenger will not be entitled to any reimbursement or compensation from Carrier, whether or not a limited liability release has been signed by Passenger.
- e. Carrier shall not be liable for loss or damage to items including but not limited to baggage wheels, pockets, pull handles, handles, zippers, hanger hooks, external locks, pull straps or security straps resulting from fair wear and tear or the ordinary handling of baggage. Further, Carrier shall not be liable for loss, damage or delay caused by manufacturer's defect, by over packed baggage, or as a result of the inherent defect or quality of the baggage.
- f. Under no circumstances shall Carrier be liable to any Passenger for any type of special, incidental or consequential damages related to the damage, loss or delay of checked baggage.

## **19. Fragile and Perishable Items**

Fragile and Perishable Items as Baggage Carrier, in its discretion, may refuse to accept any fragile or perishable goods. For domestic transportation, Carrier assumes no liability for fragile or perishable goods. If Carrier does not accept such goods for transportation, in the case of domestic transportation it reserves the right to require the Passenger to sign a limited release with respect to such goods. In the case of domestic transportation, Carrier shall not be responsible for loss, damage or delay of such fragile items whether or not such a limited release has been signed by the Passenger. Fragile items include, without limitation, items such as bicycles, blueprints, cameras, ceramics, China, crystal, dolls, figurines, flash equipment, flowers, glass or glass containers, lenses, maps, mirrors, models, musical instruments or equipment, paintings, perfumes, makeup, liquids, bottles, plants, sculptures, strollers, trophies, vases and wines. Perishable items include, without limitation, items such as fruits, vegetables, meats, fish poultry, bakery products and other forms of food, flowers and floral displays and plants. Such items may also be subject to applicable agriculture rules of the destination jurisdiction. Dry ice shipments are limited by dangerous goods regulations and are discussed separately in Section 15.

## **20. Improperly Packaged and Damaged Items**

Carrier reserves the right to refuse to transport items that are improperly packaged or that are damaged at the time the item is checked. If such items are accepted, Carrier is not liable for any loss or damage resulting from the inherent defect or quality of the item. As a condition of accepting such items, Carrier may require the Passenger to sign a limited liability release form. Carrier shall not be responsible for loss, damage or delay of such items whether or not such a limited release has been signed by the Passenger.

## **21. Smoking & Marijuana**

Smoking of any kind aboard the aircraft is prohibited in accordance with Federal Law. This includes but is not limited to cigarettes, cigars, electronic cigarettes, and/or vape pens.

Although Carrier is aware of various state laws that allow recreational or medical marijuana possession, federal law prohibits the carriage of marijuana and marijuana products, including medical marijuana. Passengers in possession, whether on their person or in their baggage, will be subject to federal regulations. Thus, Carrier strictly prohibits the carriage of marijuana, whether for recreational or medical purposes and can deny boarding to any Passenger that refuses to comply with federal law.

## **22. Notice of Claims**

For domestic transportation, initial notice of any claim for baggage loss or damage, or delay in delivery of baggage must be given at any Passenger service counter or any office of Carrier within four (4) hours after arrival of the flight on which the loss, damage or delay is alleged to have occurred. Confirming written notice of any baggage related claim, and initial written notice of any other type of claim against Carrier, with appropriate details of the claim, must be given to Carrier not more than twenty-one (21) days after occurrence of the event giving rise to the claim. Failure to give notice within these time limits will not bar the claim if the claimant establishes to the satisfaction of Carrier that he/she was unable to give such notice. For domestic transportation, legal action on any claim described above must be brought within one (1) year of Carrier's written denial, in whole or in part, of the claim.

## **23. Refusal to Transport**

The following Passengers will be refused transportation on Carrier:

- a. Passengers whose transportation on Carrier must be denied in order to comply with any government regulation, or to comply with any governmental request for emergency transportation in connection with the national defense.

- b. Passengers whose transportation on Carrier is reasonably deemed by Carrier to be inadvisable or inappropriate due to special circumstances or concerns beyond the control of Carrier, including without limitation a Force Majeure Event.
- c. Passengers who refuse to permit a search of his or her person or property for explosives or for concealed, deadly or dangerous weapons or other prohibited articles, or who refuse on request to produce positive identification.
- d. Passengers requiring medical oxygen for use on board the aircraft, incubators or hook-ups for a respirator to the aircraft electrical power supply, or persons who must travel on a stretcher. However, Carrier will not deny boarding to a Qualified Individual with a Disability who travels with a Portable Oxygen Concentrator (POC) unless such individual must use the POC during the flight with a hook-up to the aircraft electrical power supply.
- e. A Qualified Individual with a Disability pursuant to 14 CFR Part 382 whose carriage may impair the safety of the flight or violate Federal Aviation Regulations. Carrier may require that a Qualified Individual with a Disability be accompanied by an assistant as a condition of being provided air transportation under the following circumstances:
- f. A person who, because of a mental disability, is unable to comprehend or respond accordingly to safety instructions from Carrier personnel, including the safety briefing required by 14 CFR Parts 121.571(a)(3) and (a)(4); or the safety regulations of a foreign Carrier's government, as applicable;
- g. A person with a mobility impairment so severe that the person is unable to physically assist in his or her own evacuation of the aircraft;
- h. A person who has both severe hearing and severe vision impairments, if the person cannot establish some means of communication with Carrier personnel that is adequate to both permit transmission of the safety briefing required by 14 CFR Part 121.571(a)(3) or (a)(4) or the safety regulations of a foreign Carrier's government, as applicable, and to enable the Passenger to assist in his or her own evacuation of the aircraft in the event of an emergency;
- i. If Carrier determines that a person meeting the criteria of paragraph (f), (g), or (h) of this Section must travel with an assistant, contrary to the individual's self-assessment that he or she is capable of traveling independently, Carrier will not charge for the transportation of the assistant while accompanying a Qualified Individual with a Disability requiring an assistant at Carrier's discretion:
1. If, because there is not a seat available on a flight for an assistant whom Carrier has determined to be necessary, a Qualified Individual with a Disability with a Confirmed Reservation is unable to travel on the flight, the Qualified Individual with a Disability will be eligible for denied boarding compensation under Section 26;
  2. For purposes of determining whether a seat is available for an assistant, the assistant shall be deemed to have checked in at the same time as the Qualified Individual with a Disability; and
  3. Carrier is not required to find or provide a safety assistant.
- j. Comfort and Safety - In the following categories where refusal or removal may be necessary for the comfort or safety of the Passenger(s) or other Passengers:
1. Persons whose conduct is or has been known to be disorderly, abusive, offensive, threatening, intimidating violent, or whose clothing is lewd, obscene, or patently offensive;
  2. Persons who are barefoot and over five (5) years old;

3. Persons who are unable to sit in the seat in the full upright position with the seat belt fastened;
4. Persons who appear to be intoxicated or under the influence of drugs;
5. Persons who carrying or transporting marijuana or marijuana products in violation of federal law;
6. Persons with a communicable disease or infection whose condition poses a direct threat to the health or safety of others. However, Carrier will permit a Passenger who meets the foregoing criteria to travel if he/she provides a medical certificate to Carrier dated within ten (10) days of the scheduled date of travel from the Passenger's physician stating that the Passenger is capable of completing the flight safely without requiring extraordinary medical assistance.
7. Persons who refuse to comply with instructions given by Carrier government authorities, airport authorities, station management, supervisory personnel or uniformed flight crew prohibiting the solicitation of items for sale or purchase, including airline tickets, passes or travel award certificates;
8. Persons who have an offensive odor, except where such condition is the result of a qualified disability;
9. Persons who wear or have on or about their persons concealed or unconcealed deadly or dangerous weapons; provided, however, that Carrier will carry Passengers who meet the qualifications and conditions established in FAR Part 108.11;
10. Manacled persons in the custody of law enforcement personnel; persons brought to the airport in manacles; persons who have resisted escorts; or escorted persons who express to Carrier personnel objection to the flight;
11. Persons who have misrepresented a condition which becomes evident upon arrival at the airport, and the condition is unacceptable for passage;
12. Pregnant Passengers expecting to deliver within seven (7) days, unless such Passenger provides a doctor's certificate dated no more than seventy-two (72) hours prior to departure stating that the doctor has examined and found the Passenger to be physically fit for air travel to and from the destination requested on the date of the flight and that the estimated date of delivery is after the date of the last flight in the Passenger's itinerary.
13. Passengers between the age of three (3) days and fourteen (14) days, unless the infant's attending physician approves travel in writing;
14. Passengers who are unwilling or unable to abide by Carrier's non-smoking rules; and
15. Carrier will not refuse to provide transportation to a Qualified Individual with a Disability solely because the person's disability results in appearance or involuntary behavior that may offend, annoy or inconvenience crewmembers or other Passengers. Carrier will not provide certain extensive inflight special services including, but not limited to, assistance in actual eating, assistance within the restroom or assistance at the Passenger's seat with elimination functions, or provision of medical services. In the case of codeshare travel, codeshare partner may have more restrictive terms in the case of Interline Transportation, the interline partner may have more restrictive terms.
16. Any Passenger who cannot be transported safely for any reason.

The tickets of any Passenger refused passage or removed enroute under the provisions of this Section 23 will be refunded in accordance with Section 25. Such a refund shall be the sole recourse of any Passenger refused passage or removed enroute. Under no circumstances will Carrier be liable to any Passenger or refused Passenger for any type of indirect, special or consequential damages.

#### **24. Failure to Operate as Scheduled**

a. Whenever Carrier cancels or otherwise fails to operate a flight due to an unforeseeable reason, Carrier will, at the request of the Passenger, either: (i) provide Passenger with a full refund to their original form of payment, or (ii) arrange transportation for the Passenger on another Carrier's flight on which space is available, up to a maximum of cost to Advanced Air of \$150 or price of passenger's ticket with Advanced Air, whichever is greater. Except as may be provided, the Carrier shall have no other liability or responsibility to any Passenger as a result of a failure to operate any flight. Under no circumstances shall Carrier be liable to any Passenger for any type of special, incidental or consequential damages.

b. Carrier will endeavor to carry Passengers and their baggage with reasonable dispatch, but times shown in schedules or elsewhere are not guaranteed and form no part of this Contract of Carriage. Carrier may, without notice, substitute alternate aircraft and, if necessary, may alter or omit intermediate stops shown on the reservation. All schedules are subject to change. Carrier is not responsible and assumes no liability for failure to make connections on flights of any other airline. Under no circumstances shall Carrier be liable to any Passenger for any type of special, incidental or consequential damages.

c. Major Change:

1. If Carrier makes a major change prior to departure, Passenger has the right to cancel and receive a full refund of the amount paid. The following are major changes: (1) a change in the origin or destination city; (2) a change in the departure or return date unless the change results from a flight delay experienced by Carrier (if, however, the delay is greater than 48 hours, it will be considered a major change. If a major change must be made in the schedule, Carrier will notify Passenger within seven (7) days after first learning of the change, but in any event, at least ten (10) days prior to the scheduled departure. If less than ten (10) days before the scheduled departure, Carrier becomes aware that a major change must be made, Carrier will notify Passenger as soon as possible. Within seven (7) days after receiving notification of a major change, but in no event later than departure, Passenger may cancel Passenger's reservation and Passenger will receive a full refund of the ticket price within fourteen (14) days after canceling. If a major change occurs after the departure of the flight leg which Passenger is unwilling to accept, Carrier will refund, within fourteen (14) days after Passenger's scheduled return date, that portion of Passenger's ticket price which applies to the services not accepted.

#### **25. Relief for Failure to Transport / Failure to Operate**

If Carrier must cancel the scheduled flight, Carrier will notify Passenger in writing within seven (7) days of the cancellation, but in no event later than ten (10) days before the scheduled departure date. Carrier has no right to cancel the scheduled flight less than ten (10) days before the scheduled departure date except for circumstances that make it physically impossible to perform the scheduled flight. If that occurs, Carrier will notify Passenger as soon as possible. If Carrier cancels the scheduled flight, they will make a full refund of the ticket price to the original form of payment within fourteen (14) days after cancellation. The Passenger must provide Carrier with sufficient contact information to receive notices of a Major Change.

#### **26. Denied Boarding**

a. If a Passenger holding a Confirmed Reservation presents him or herself for carriage at the appropriate time and place, having fully complied with Carrier's requirements as to reservations and check-in, and if the flight for which the Passenger holds a Confirmed Reservation is oversold, and Carrier is unable to accommodate the Passenger and departs without him or her, the Passenger shall be entitled to the denied boarding compensation described in Section 27B immediately below unless:

1. the Passenger responds to Carrier's request for volunteers and willingly accepts Carriers' offer of compensation, in any amount; or
2. one of the exceptions to eligibility for denied boarding compensation in Section 27d below applies.

\*\*\*For the sake of clarity, a Passenger who responds to Carrier's request for volunteers and willingly accepts Carrier's offer of compensation shall not be considered to be involuntarily denied boarding and shall not be entitled to denied boarding compensation.

b. A Passenger who is denied boarding involuntarily, subject to the exceptions in Section 26, shall be compensated 200% of the fare to the Passenger's destination or first stopover, if the Carrier does not offer alternative transportation that, at the time the arrangement is made, is planned to arrive at the airport of the Passenger's first stopover, or if none, the airport of the Passenger's final destination less than four hours after the planned arrival time of the Passenger's original flight.

c. Acceptance of denied boarding compensation relieves Carrier from any further liability caused by its failure to honor the Passenger's original Confirmed Reservation.

d. Passengers denied boarding involuntarily are not entitled to denied boarding compensation if:

1. The Passenger does not fully comply with this Contract of Carriage regarding ticketing, reconfirmation, check-in, required identification, acceptability for transportation;
2. The flight for which the Passenger holds a Confirmed Reservation is unable to accommodate that Passenger because of substitution of equipment of lesser capacity when required by operational or safety reasons;
3. Carrier arranges alternate transportation, or other transportation used by the Passenger at no extra cost to the Passenger, that at the time such arrangements are made is planned to arrive at the airport of the Passenger's next Stopover or, if none, at the airport of the final destination not later than one (1) hour after the planned arrival time of the Passenger's original flight; or
4. The Passenger voluntarily relinquishes his or her Confirmed Reservation in exchange for compensation offered by Carrier.
5. The Passenger voluntarily relinquishes his or her Confirmed Reservation in exchange for compensation offered by Carrier.
6. The Passenger is on the No Fly or Selectee list published by Homeland Security.

e. In determining which Passengers holding Confirmed Reservations shall be denied boarding involuntarily, Carrier shall deny boarding to such Passengers in the order of when Passengers checked in, commencing with those Passengers who checked in last.

f. Before denied boarding occurs, Carrier will give a written explanatory statement to Passengers who are denied boarding.



## **27. Reservations on Other Carriers**

Carrier will only accept reservations made on, or tickets issued by, other Carriers, in accordance with federal law when a Carrier has ceased operations following bankruptcy.

## **28. Right to Change Contract of Carriage**

Carrier reserves the right, to the extent not prohibited by federal law, to change, delete, or add to any of the terms of this Contract of Carriage without prior notice. All changes must be in writing and must be available on [www.advancedairlines.com](http://www.advancedairlines.com). To the extent there is a conflict between the Contract of Carriage and your itinerary, or other publications, the Contract of Carriage governs. Previous versions of the Contract of Carriage may be obtained by contacting Carrier.

## **29. Ground Transportation**

Ground transportation is exclusively the responsibility of the Passenger.

## **30. Government Laws and Regulations**

All transportation is sold and all carriage is performed subject to compliance with all applicable government laws and regulations, including those of the Federal Aviation Administration and U.S. Department of Transportation, Transportation Security Administration, and all applicable Conventions, special contracts, treaties, and tariffs, many of which are not specified herein but are nevertheless binding on Carrier and all Passengers.

## **31. Immigration and Customs Regulations**

It is the Passenger's responsibility to obtain and have possession of all required travel documents. Carrier assumes no responsibility for compliance by Passengers with immigration and customs laws and regulations of each country from, through, or to which a flight is operated. Carrier shall not be responsible for any information or assistance given to a Passenger by any agent in connection with obtaining such necessary documents or complying with such laws and regulations, or any consequence to any Passenger resulting from his or her failure to obtain such documents and comply with such laws and regulations.

## **32. Section Headings/Waiver**

The section headings used in this Contract of Carriage are intended for convenience only and in no way define, limit or describe the scope or substance of any of the provisions of this document. If Carrier fails to enforce any of the sections of this Contract of Carriage or fails to exercise any election, such failure will not be considered to be a waiver of those provisions, rights or elections or in any way affect the validity of the Contract of Carriage.

## **33. Controlling Language**

English is the controlling language of this Contract of Carriage. To the extent there is any conflict between the English translation and another language translation, English controls.

## **34. Extra Assistance**

Passengers requiring extra assistance must contact our reservations department prior to booking. Carrier makes best efforts to provide service to Passengers with physical limitations, but due to the constraints of our aircraft, there are some services that we are prohibited from offering in accordance with FAA safety regulations and the US

DOT regulations. For information on the Department of Transportation Part 380 and/or to contact the DOT, please view the Air Carriers Access Act.

- a. Assistance getting to the gate and/or aircraft: Our aircraft require ground loading, due to their size and configuration. Most of our airports are on one level or have an elevator available to get you to the ground level for boarding. Contact our reservations department for accommodation and information about airport facilities.
- b. Assistance boarding or disembarking our aircraft: For most of our aircraft, Passengers must be able to ascend and descend three steps to board the aircraft. Physical limitations preclude the use of jet bridges, lifts, boarding chairs or other feasible devices to enplane a Passenger needing assistance. When this happens, Carrier employees will provide reasonable assistance. This assistance includes steadying a Passenger or providing a helping hand as the Passenger ascends or descends the stairs, assistance in getting to or from the seat, and assistance with loading and retrieving carry-on items and other assistive devices stowed on board. Employees are not permitted, however, to lift or carry Passengers on board the aircraft or assist with medical services. As the safest seating arrangement for such Passenger may vary with the situation and with the aircraft type, Carrier may offer to pre-board the Passenger or may suggest boarding the Passenger last for access to the most accessible seat.
- c. Traveling with your own wheelchair: One wheelchair per Passenger will be accepted and transported at no additional charge. Advance notice to reservations is required recommended due to space limitations on the aircraft. For transport in the King Air 350, only collapsible, non-motorized wheelchairs (or other assistive devices) are accepted due to the space limitations of the aircraft. Early check-in is also recommended for all Passengers with wheelchairs so that there is adequate time to load the wheelchair on board and offer any special assistance that may be needed. FAA regulations prohibit transportation of battery powered wheelchairs inside of the Passenger cabin.

### **35. Passengers of Size Requiring Additional Space**

Passengers of size (300+ pounds) requiring extra space must contact our reservations department prior to booking.

Passengers of size must be able to be transported without compromising the safety of themselves or other Passengers on board the aircraft; however, Carrier will not refuse to provide transportation to any Passenger solely because a Passenger's size results in an inconvenience to crewmembers or other Passengers.

The design of the seat belt system for our aircraft does not permit Passengers to sit on or between two seats and/or use seat belts adjacent to different seats to secure themselves during flight. For this reason, each Passenger must be able to sit in one seat and use the seat belt intended for the seat in which he or she is seated. Seat belt extenders, which generally extend the length of a seat belt up to 24 inches, are available upon request; however, only one (1) seat belt extender per Passenger is permitted.

### **36. Pets, Service Animals, Emotional Support Animals, and Psychiatric Service Animals**

a. Pets: All pets must be booked properly online. Please note each aircraft has a different capacity, once reached we will not be able to accommodate any additional pets. Additional per segment Pet Fee will apply for carriage of Pets and Emotional Support Animals. This fee will not apply to Service and Psychiatric Service Animals with proper supporting documentation.

b. Pets and Emotional Support Animals:

1. Due to the size of Carrier's aircraft Pets and Emotional Support Animals may be limited based on available space and safety considerations. Animals weighing 30 pounds or less must be contained in a soft-sided

carrier on the Passenger's lap for the duration of the flight. Animals weighing more than 30 pounds must remain on a quick-release leash and positioned clear of the aircraft aisle at all times. All animals must remain under the Passenger's control and must not obstruct access to any aisle or aircraft exit.

c. Service Animals and Psychiatric Service Animals:

1. Passengers traveling with a Service Animal or a Psychiatric Service Animal are required to contact our reservations department to declare the animal prior to booking. Failure to do so may result in denied boarding.

2. Due to the size of Carrier's aircraft, Service Animals or Psychiatric Service Animals may be limited based on available space and safety considerations. Animals weighing 30 pounds or less must be contained in a soft-sided carrier or on the Passenger's lap for the duration of the flight. Animals weighing more than 30 pounds must remain on a quick-release leash and positioned clear of the aircraft aisle at all times. All animals must remain under the Passenger's control and must not obstruct access to any aisle or aircraft exit.

3. Passengers are required to remit a completed hardcopy or electronic version of the Department's "U.S. Department of Transportation Service Animal Air Transportation Form" as a condition of transportation.

d. The following guidelines also apply:

1. Carrier will accept one (1) Service Animals or one (1) Psychiatric Service Animal for use by a Qualified Individual with a Disability to accompany a Passenger on a flight at no charge.

2. Carrier will accept as evidence that an animal is a Service Animal with the presentation of identification cards, other written documentation, presence of harnesses or markings on harnesses, tags, or the reasonably credible verbal assurances of the Qualified Individual with a Disability using the animal.

3. Carrier will accept as evidence that an animal is Psychiatric Service Animal with the presentation of current documentation which is not more than one (1) year old and is presented on the letterhead of a qualified mental health professional which states:

a. That the Passenger has an emotional or mental-health related disability recognized in the Diagnostic and Statistical Manual of Mental Health Disorders – 4th Edition (DSM IV);

b. That having the animal accompany the Passenger is necessary to the Passenger's mental health or treatment or to assist the Passenger (with his or her disability);

c. That the individual providing the assessment of the Passenger is a licensed mental health professional and the Passenger is under his or her professional care; and

d. The date and type of mental health professional's license and the state or other jurisdiction in which it was issued.

4. Carrier will permit a Service Animal or Psychiatric Service Animal to accompany a Passenger who is a Qualified Individual with a Disability in any seat in which the Passenger sits, unless the animal obstructs an aisle or other area that must remain unobstructed in order to facilitate an emergency evacuation. Service Animals or Psychiatric Service Animals may not occupy a seat.

5. A trained Service Animal being delivered to its owner's domicile by a trainer will be permitted to travel at no charge.

6. Service Animals in training will not be transported.

7. Passenger assumes full responsibility for the conduct of his or her accompanying Service Animal or Emotional Support Animal or Psychiatric Service Animal. In the event Carrier incurs any loss, damage, delay, expense or legal liability of any kind in connection with the transport of such animal, the Passenger accepts full liability for and shall reimburse Carrier for all such sums incurred.

8. Inappropriate Service or Support Animal behavior: We know that service and support animals are highly-trained working animals. We will only refuse transportation of the animal if it engages in disruptive behavior such as, but not limited to: growling, snipping, biting, jumping on Passengers, relieving themselves in the gate area or cabin, and/or barking excessively (not in response to a handler's need or distress).

**Additional information and Customer Service Contact information is available online at [www.advancedairlines.com](http://www.advancedairlines.com); or email [bookings@flyadvancedair.com](mailto:bookings@flyadvancedair.com); or call 1-800-393-7035.**